

Account Closing

Notify your former bank that you are closing your account.*

Helpful Hints!

Timing is Everything. After all outstanding checks, automatic deductions and automatic deposits have cleared, you're ready to close your former account.

For Multiple Accounts. If you have more than two (2) accounts, please print additional forms as needed.

Wire Transfer* Instructions. Contact AMERICAN BANK & TRUST for wiring instructions.

Reminder. Your former bank may require additional forms or a written request to close your account. Contact your former bank to make sure no other items are required.

Follow these steps:

1. Complete, sign and date this form.
2. Send this form to your former bank after all your existing activity has cleared and switched to AMERICAN BANK & TRUST.

Former Bank Name: _____

Former Bank Address: _____

To Whom It May Concern:

Please close my bank account(s) as described below: **Effective:**

- Immediately
- On ____ / ____ / ____

Account #1

Name on account: _____

Account Number: _____ Checking Money Market Savings

Please send the balance of this account by: Official Check Wire Transfer

Account #2

Name on account:

Account Number: _____ Checking Money Market Savings

Please send the balance of this account by: Official Check Wire Transfer

Mailing Instructions for Official Check

Name: _____

Address: _____

Wire Transfer Instructions (see above under Helpful Hints!)

Beneficiary's Name: _____ Receiving Account # _____

Beneficiary's Address: _____

If you have questions, please contact: _____ Phone #: _____

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

(If needed)

*Fee(s) may apply